



# Leech Lake Band of Ojibwe

*Arthur "Archie" La Rose, Chairman*  
*Donald "Mick" Finn, Secretary/Treasurer*

District I Representative  
*Robbie Howe*

District II Representative  
*Steven White*

District III Representative  
*Eugene "Ribs" Whitebird*

To: Division Directors, Program Managers and Employees

From: Helean Robertson, Payroll Team Leader

Date: December 15, 2011

Re: **Check Release for Bonus Checks**

The Tribal Council has decided to give all currently active employees of the government payroll system a bonus payment. This payment will be calculated at 2.5% on primary wages made from July 1, 2011 to December 3, 2011.

The procedures for release of these checks will remain the same as any regular payroll check release, meaning only one authorized individual from each department will pick-up checks. Checks will be ready for pick-up at 4 pm on Monday December 19, 2011.

**HAPPY HOLIDAYS!!!**