



Leech Lake Band of Ojibwe  
Tribal Council  
Agenda Item Request

PLEASE SUBMIT  
**AN ORIGINAL PLUS 8 COPIES**  
OF YOUR ATTACHMENT AND A LEGAL REVIEW FORM

Date Received \_\_\_\_\_ Due Date: \_\_\_\_\_

Program: \_\_\_\_\_ Division: \_\_\_\_\_

Who will be presenting this Request? Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Division Director Signature: \_\_\_\_\_

**In the event that the Division Director is unable to attend, must send a delegate to the meeting.**

Subject: \_\_\_\_\_

Executive Summary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Type of Action:       Resolution                       New                       Renewal  
                                  Informal                      (*Briefing*)                      (*TC Meeting*)  
                                  Approval  
                                  No Action Necessary  
                                  Other (please explain): \_\_\_\_\_

Legal Review (*if applicable*): \_\_\_\_\_

Grant Approval – Are RTC Matching Funds required?                       Yes                       No

Accounting Signature (*required on Budget items*): \_\_\_\_\_

Executive Director Signature: \_\_\_\_\_

Council Action: \_\_\_\_\_

After Tribal Council Meeting, documents were forward to:

Sent to: \_\_\_\_\_ Date Sent: \_\_\_\_\_

Sent to: \_\_\_\_\_ Date Sent: \_\_\_\_\_