LEECH LAKE TRIBAL COUNCIL

DISBURSEMENT VOUCHER

VOUCHER NO. _____ (if applicable; if none, leave blank)
DIVISION/PROGRAM: _____
DATE: _____
FUND NO.-NAME: _____ (10-Gen Fund; 20-Spec Rev; 50-GBA)
ACCOUNT: _____
VENDOR NO: _____ (For Accounts Payable)

NAME OF VENDOR/PAYEE: _____
ADDRESS: _____
_____
Program Accountant G/L Date _____

DESCRIPTION OF ARTICLES OR SERVICES				
INV DT	INV NO	REC'D DATE	DESCRIPTION	AMOUNT
TOTAL				$ 0.00

PURSUANT TO AUTHORITY VESTED IN ME, I CERTIFY THAT THIS VOUCHER IS CORRECT AND PROPER FOR PAYMENT.

		W/BUDGET	W/O BUDGET
Prepared By	Date		
OFFICE/PROGRAM MANAGER	Date		
DIVISION DIRECTOR	Date	*UP TO $10,000*	*$5,000*
EXECUTIVE / DEPUTY DIRECTOR	Date	*UP TO $150,000*	*$10,000*

TRIBAL COUNCIL: (Refer to Purchasing Policies for Signatures Required from Council)

TRIBAL CHAIR	DATE	SECRETARY-TREASURER	DATE

DIST I REP	DATE	DIST II REP	DATE	DIST III REP	DATE